

Location: TEAMS

Date: June 20, 2023

Time: 6:00 pm

### Meeting Minutes 6/20/2023

In attendance: Mark R., Richard A. & Sabrina H.

- I. The President opened the meeting and recognized that the board had a quorum.
- II. Annual Meeting Action Items
  - a) Community Update Section allocated for annual meeting
  - b) HOA Executive Board Nominations/Elections
  - c) Clarification on agenda for annual meeting required
  - d) Sabrina H. will provide update on upcoming community events and provide handouts.
- III. Monthly Invoices
  - a) Monthly invoices approved by budget do not require an additional vote of Executive Board.
- IV. Landscaping
  - a) Landscaping looking much better.
  - b) Entrance lighting in progress by Gosman
- V. Website Review
  - a) Website maintenance contract will remain place.
- VI. Miscellaneous
  - a) E-Blast with community events transmitted.
  - b) Community Events will be listed on website.
  - c) Beach Day event scheduled. Sign will be placed at the front of the community to advertise this event.
- VII. Taskers
  - a) (Mark R.) Call Andre to walk thru of Annual Meeting Agenda
  - b) (All) Review financials prior to annual meeting
  - c) (All) Review email from Andre concerning VA HOA requirements for Annual Meetings