

RAVENNA HOA Executive Board Meeting

🏠 **Location:** TEAMS
📅 **Date:** March 14, 2023
🕒 **Time:** 6:00pm

Meeting Minutes 3/14/2023

In attendance: Mark R., Richard A. & Sabrina H.

- I. The President Opened the meeting and recognized that the Board had a quorum.
- II. Discussed the upcoming Ravenna HOA Member Meeting on 4 April and the Agenda for that meeting. The President indicated that he paid Ms. Walker, Principal at Mt. Pleasant Christian School, for the 4 meetings to be held in 2023.
- III. Reserve Study is still out for Draft submission by DLM Architects.
- IV. Board communications – Website has been updated with Ravenna HOA Board Minutes and Ravenna HOA Member Meeting Minutes and separated on the website. We discussed that the “all of the above communication strategy” of the Website, CFM Portal, email, mail, and front entrance sign is effective although not full proof.
- V. Landscaping – Discussed the current progress with the front entrance and placing river rock around the trees down the center of the median once we have sufficient funds. The President put this to a vote to expend funds for the rock and Richard second the motion. 3 Yes, 0 no, 0 abstain.
- VI. Elections- Discussed the nomination process and the timeline for sending and receiving the nomination forms. Then the nomination committee will determine eligibility and send names to CFM to be placed on the ballot and the ballots to be sent by mail in late April. The ballots will be collected and counted by CFM and then an announcement of new Board members will be made at the Annual Meeting on 27 June. The President noted that nominations can be accepted on the floor at that meeting.
- VII. Budget – Discussed the slight increase in revenues due to more aggressive collection methods by CFM and increased communication of the Board using the front entrance sign. The Board will reassess the Budget once the Reserve Study is complete and findings are determined.
- VIII. MyStorage- Discussed moving the contract from previous Board member over to the President’s name.
- IX. The President Adjourned the Meeting at 6:43.